

Jennifer Groman

Updated One Hour Release time proposal for Fall, 2019.

Date: August 26, 3019

To: Donna Breault, Amy Klinger

From: Jennifer Groman

Re: Updated prospectus (2019-2020) for use of one release hour instead of three.

This following is a prospectus for my one hour release time for the 2019-2020 school year.

Warmly,
Jennifer

Submitted August 26, 2019

Updated proposed use of release time for 2019-2020 school year with accountability measures.

Priority

Accountability Measure/Outcome

[By Dec., 2019]

1. Ongoing interaction with advisors, Nancy McGraw and Jason Mossman, for program oversight, clarifications, course/PD approvals, updates, and system improvements.

1. Log of hours and details of these interactions.

2. Submit updated EDIS 651 syllabus to committee and working with them on required updates.

2. EDIS 651 approval and the updated syllabus uploaded into the course master syllabi.

3. Renovate 652 master syllabus to accommodate fully online format and align with new state directives. Updating textbooks and assignments, Knowledge, Skill and Disposition statements to align with NAGC/CEC, OAE, and AU competencies and standards. Debuting new program measurables for 652 including Pre/Post Assessments, Resource Notebook artifacts, Statement of Philosophy papers, and rubrics. Create Blackboard Course Shell.

3. Updated EDIS 652 syllabus ready to be vetted OR in the process of being vetted by at least one colleague.

4. Create OAE Preparation materials for 650, 651, and 652. *I don't foresee being able to accomplish this in the time given. I include it here because it is a program priority this semester.

4. Addition of OAE Preparation Materials to 650, 651, and 652 syllabi.

5. Analyze Summer Institute 2019 data for Summer Institute 2020 improvements. *I don't foresee being able to accomplish this in the time given. I include it here because it is a program priority this semester.

5. Formal submission to the Dean and Summer Institute Coordinator that includes a summary of the data collected through pre/post assessments and course evaluations relevant to Summer Institute programming, and anecdotal summary of the course instructors' experiences with the Summer Institute, and detailed suggestions for improvements to the Summer Institute and how the GIS endorsement courses are structured.